

## Eastern Kentucky University Workforce Development

### **Inclement Weather Policy for Manufacturing Maintenance**

Due to contact hour requirements, ECU Workforce Education may continue to hold training classes even when ECU is delayed or closed for inclement weather. Workforce Education holds courses throughout the service region, oftentimes on a contractual basis.

In inclement weather, the Course Coordinator will evaluate the situation and discuss options with the Lead Instructor for the class. Once a decision has been made, the Director for Non-Credit Programs will be notified as well as other impacted staff. Staff members will be available to inform participants.

Students are always informed to make their own decisions concerning safe travel. In winter months, staff will request a cell phone number for each participant so communication can be established if an alternate schedule is necessary.

All ECU cancellation and delay announcements are posted on the ECU Homepage ([www.eku.edu](http://www.eku.edu)), broadcast on WEKU-FM (88.9 FM), and Lexington television stations WLEX-TV (Channel 18), WKYT-TV (Channel 27) and WTVQ-TV (Channel 36), and given to other regional media outlets. Generally, the information is available to listeners/viewers by 6:00 a.m. Additionally, you can call 622-BADW (622-2239) for up-to-date announcements.

**NOTE: If there is any question about whether or not your class is being held, please contact Cheryl Juhasz on her personal cell phone at (859) 200-4386.**