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—CENTER FOR CAREER & WORKFORCE DEVELOPMENT—

JULY 1, 2013—JUNE 30, 2014

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Letter from the Director

Tammy W. Cole, System Director
Center for Career & Workforce Development

I am excited to share our accomplishments during the 2013-14 Fiscal Year, many of which revolve around partnerships which are highlighted in the report. Nothing is more important in accomplishing our mission than the partnerships we have developed. The past year was one of many transitions for us, and we are proud to now call the College of Justice and Safety our home. The Center for Career & Workforce Development contains the following work teams, grants and contracts:

- Community Education (Richmond and Corbin)
- OSHA Training Institute Education Center (established by Federal OSHA in 2003)
- Workforce Development (Richmond, Corbin, Manchester, Somerset)

Grants & Contracts

- EKU Regional Stewardship—Workforce Development
- KY Teleworks Project
- 21st Century Community Learning Centers Training Project
- U.S. Department of Labor—Susan Harwood Grant

This report is designed to highlight accomplishments throughout the year which enabled us to serve the region, boost the economy, and assist area industries in increasing their competitive edge with a strong workforce. And, perhaps most importantly, help our customers integrate a culture of workplace safety into their operations so all workers go home safely at the end of the workday. Some of the most notable points include the following:

- The OSHA Training Institute Education Center completed the 8th year of operations at Ft. Rucker, Alabama for the U.S. Army Combat Readiness/Safety Center Career Program (CP-12). The CP-12 Program is the formal career track for Army safety and occupational health professionals with safety courses provided at Ft. Rucker Alabama and on the EKU campus. Along with several regional trainings, the 2014 Fiscal Year was again an all-time high for course delivery for the U.S. Army.

- Military partnerships were expanded to include regionalized training with EKU travelling to Ft. Campbell, KY; Robins Air Force Base, GA; Tennessee National Guard; Ft. Belvoir, Virginia; and several courses offered at Ft. Rucker, Alabama. Classes were provided overseas in Seoul, Korea at the Yongsan Base; Camp Humphreys, South Korea; and Kuwait City.

- With funding from the Eastern Kentucky Concentrated Employment Program, Inc., Community Education developed a job readiness training curriculum/assessment to prepare workers for telework positions in Eastern Kentucky.

I hope you enjoy reviewing our annual report and if you would like additional information, I can be reached at (859) 622-6299.

Respectfully yours,

Tammy W. Cole
System Director,
Center for Career & Workforce Development
EKU Center for Career & Workforce Development
“Table of Organization”
July 1, 2013-June 30, 2014

Dr. Allen Ault
Dean
College of Justice & Safety

Tammy W. Cole
System Director
Center for Career & Workforce Development

Susan Cornelius
Assistant Director

Will Drake
OSHA Training Administrator

Graduate Assistant(s)

Shari VanHoose
Community Ed. Administrator

Cindy Hamilton
Community Ed. Associate

Cheryl Juhasz
P.T. Project Manager

Donna H. Grady
Workforce Ed. Regional

Zach Rhodus
Training Coordinator

Margaret
Moreland
Trng. Specialist

Chris Adkins
Training Specialist

Intermittent Instructors
Community Education
- Fred Crump
- Robin George
- Rhonda Goode
- George Gow
- Rosemary Graves
- Jim Johns
- Danielle Mason
- Mary McAllister
- Kaitlyn McGinnis
- Ellen McMahan
- Jill Moseley
- Jennifer Napier
- Delia Price
- Cindy Reed
- Pat Rogers
- Perry Stocker
- Louisa Summers
- CB Watson
- Nelle Williams
- Meg Wilson

Intermittent Instructors
21CCLC Grant Administrator

21CCLC Monitors
* Betty Elkins
* Robert Goodlett
* Monica Simpson

21CCLC Regional Instructors
(to be hired in 2014-15 FY)

Intermittent Instructors
Workforce Education
- Gary Barksdale
- Adrienne Bauer
- Coy Brown
- Kacey Coleman
- Gary Davis
- Scott Dust
- Joel DiGirolamo
- Dennis Field
- Virgil Grant
- Ted Lloyd
- Larry Palmisano
- Zella Pearson
- Beth Polin
- Mike Roberson
- Marcel Robles
- Tim Ross
- Sergio Sgro
- Wally Skiba
- Kathy Werking
- Rick Prewitt

Intermittent Instructors
OSHA Training Institute
- Bill Abney
- James Bastin
- Jim Beck
- Tom Edwards
- Gary Foltz
- Mike Gibson
- Carolyn Harvey
- Bill Hicks
- Ron Hopkins
- Shane LaCount
- Bryan Makinen
- Bob Peebles
- Larry Perkins
- Bobbi Samples
- Randy Shaw
- Dave Stumbo
- Steve Tussey
- Phillip Williams
- Gary Yurt

Intermittent Instructors
800 Outreach Instructors

800 Outreach Instructors
“Leadership Excellence for Middle Managers”

EKU’s Leadership Excellence for Middle Managers program began in the spring of 2007 at the request of local industry leaders. The program is known for the leadership skills that are developed and honed, but also for the lasting relationships made by the participants. “Leadership Excellence” is a high-octane program that uses a variety of active learning strategies including electronic discussions via BlackBoard. The program is a collaborative effort between the Center for Career & Workforce Development and the College of Business and Technology.

A new cohort of students began the program in the spring of 2014. This class had the distinction of graduating the 101st person from the program since it began in 2007. Individuals participating in this class were from Hitachi-Automotive (Berea), NACCO Materials Handling Group (Berea), Kentucky Smelting Technology (Paris), and EKU Facilities Services (Richmond).

The Workforce Development team provides quality professional development and training opportunities throughout Kentucky. With offices in Richmond, Corbin, Manchester and Somerset, Workforce Development draws upon the expertise of faculty, area business leaders, and professional trainers to develop and deliver programs tailored to meet the current economic needs of business and industry. Programs are offered for line workers, supervisors, and managers.

“First Line Supervision Certificate Program”

As one of EKU’s longest-running programs, the First Line Supervision Certificate Program has become an industry standard for many of the local businesses. The program focuses on skill development to bridge the gap between technical skills and supervising others to increase overall organizational performance.

The program begins with Core Concepts I, which is a 3-day course containing relevant skills for all new supervisors. Participants then select an additional 3-days of electives to complete the program.

Throughout the year, classes were held in Richmond, Corbin, Manchester, and Somerset with dedicated classes being provided on-site for CLARK Material Handling Company in Lexington and Novelis in Berea.

Two customized training sessions were held at the EKU Manchester Regional Campus for the Federal Correctional Institution-Manchester. In total, 551 students (participants are counted for each class completed) completed a First Line Supervision class during the year.
“Manufacturing Maintenance Technician Certificate Program”

The Manufacturing Maintenance Program, originally designed by EKU, Bluegrass Business Consortium and other local groups in August 2000, provides basic and advanced training for new and existing industrial maintenance technicians. Modules such as machine maintenance, electronics, machine shop, plumbing, electricity, welding, fluid power, and HVAC make up the basic technical modules. Advanced topics include industrial electricity, welding, electronics/ladder logic, and machine shop complete the advanced technical modules.

Since the program began in 2000, 162 individuals have participated in the program with 56 students earning the Basic Certificate which consists of more than 375 hours of training. Classes are capped at 16 participants to allow for hands-on learning. The demand for this program continues to be high.

Foundation Module 3, Predictive/Preventative Maintenance and Problem Solving along with Basic Industrial Electricity are scheduled for the Fall of 2014. HVAC and Machine Shop will be offered in the Spring of 2015.

Bluegrass State Skills Corporation

The Bluegrass State Skills Corporation (BSSC) was established in 1984 by the General Assembly of the Commonwealth of Kentucky as an independent, de jure corporation to stimulate economic development through programs of skills training to meet the needs of business and industry (taken from www.thinkkentucky.com).

EKU serves as the primary training provider for two area training consortia: Bluegrass Business Consortium and the Southeast Kentucky Regional Training Consortium. Donna Helton Grady and Cheryl Juhasz serve as the EKU grant liaisons.

The Bluegrass Business Consortium, which primarily serves Richmond/Berea/Winchester, was awarded a $75,000 grant ($150,000 in training dollars). Kathy Shanks (GR Spring and Stamping) serves as current Chair of the Consortium along with Luke Unker (NACCO Materials Handling), Vice Chair and Vickie Mooney (Kentucky Steel) as Treasurer. The Bluegrass Business Consortium was asked by the Kentucky Cabinet of Economic Development to help with a marketing piece they were creating to spotlight Kentucky business consortia. The Bluegrass Business Consortium was first interviewed for a story and was later asked to help produce a video to accompany the story. The written article and video can be viewed on the cabinet’s website at: http://www.thinkkentucky.com/workforce/training Consortia.aspx

The Southeast Kentucky Regional Training Consortium (SKRTC) was also awarded the full amount of $75,000 ($150,000 in training dollars). The membership includes 15 companies primarily from the Corbin, Williamsburg, London, Barbourville, Annville, Manchester and Somerset areas.

SKRTC’s newest members are Kentucky Smelting (Paris) and NACCO Materials Handling Group (Berea). Leadership for the Consortium includes Sharon Gant as President (Pepsi-Cola Bottling Co. of Corbin); Russ Asher, (CTA Acoustics) Vice President and Peggy Retherford, (MPI Group) Secretary/Treasurer. Bruce Carpenter with the Corbin Economic Development Agency provides financial reporting.

Students conduct hands-on learning exercises near the end of Welding Class.
In 2003, EKU—Continuing Education & Outreach was authorized by the U.S. Department of Labor as an OSHA Training Institute Education Center. EKU is expected to serve an eight-state region with OSHA Training Courses and Outreach Trainer Preparation. Open-enrollment classes are scheduled throughout the year in Richmond and Louisville. On-site safety training programs are also delivered to specific industries.

In September 2007, the Center was re-authorized by Federal OSHA through 2012. Higher expectations in terms of number of students trained and partnership agreements were set. In 2007, EKU also entered into the partnership with the United States Army Combat Readiness/Safety Center to provide training on-site at Ft. Rucker, Alabama for CP-12 Careerists, Air Safety Officers, and Ground Safety Officers.

The first Memorandum of Agreement was signed between EKU and the U.S. Army Combat Readiness/Safety Center to grant 6 hours academic credit for candidates successfully completing the 8 weeks of OSHA training at Ft. Rucker. This has resulted in at least 10 students to date choosing EKU for their Masters in Safety, Security and Emergency Management.

After much expansion with the U.S. Army, a customized fire safety class was provided at EKU for 22 fire/safety professionals. A CP-12 prototype was held on campus as well with U.S. Army and Marine Corps. safety professionals spending 6 weeks in Richmond. EKU also provided 5 iterations of CP-12 classes at Ft. Rucker.

Kentucky Safety & Health Network presented Tammy Cole with the “Education Partner” award at the annual Kentucky Governor’s Safety Conference in Louisville. Also, for the first time, EKU exceeded the federally established goal of 1,600 students trained in the defined OSHA courses for the 2009-2010 Federal FY—reaching an all-time high of 1,746 students. Training was held in 4 of the 8 states throughout the region. EKU finished the Fiscal Year on June 30, 2010 ranked #7 out of 25 Centers across the U.S. in terms of number of students served (U.S. Department of Labor—June, 2010 report).

After meeting student enrollment goals and partnership efforts for 3 consecutive years, the Center was reauthorized by the U.S. Department of Labor through September, 2017. EKU also received funding from the OSHA Susan Harwood Grant Program to provide Injury and Illness Prevention Training across the region.
This year the EKU team provided training “around the world”, implemented additional changes in the 10/30 Hour Outreach Program, and was reauthorized by the U.S. Department of Labor.

⇒ A total of **122 training courses** were provided—many conducted exclusively for the U.S. Army, Corps. of Engineers, and specific companies.

⇒ Over **1,800 students** were trained during the Fiscal Year in designated OSHA numbered courses.

⇒ EKU Authorized Outreach Trainers conducted **820 classes** reaching **9,074 students** in the 10-hour and 30-hour classes for general industry and construction combined. A total of **242 outreach trainers** conducted classes during the Fiscal Year.

⇒ Upon agreement by the U.S. Department of Labor and all the Centers, a $5.00 fee per outreach card was implemented along with significant changes in the Outreach Training Program, including responsibility for record audits and on-site monitoring of outreach classes.

⇒ The exclusive EKU **Correctional Fire/Safety Officer Certificate Program** was offered throughout the year with a total of 66 participants completing the program. Many plan to continue in the program to obtain their trainer credential as well.

⇒ Hosted a **CP-12 SURGE** iteration on the EKU campus providing 9 safety classes over an 8-week period. Students traveled to campus from across the U.S. as well as Kuwait and Korea to attend the classes.


⇒ Entered into a contract with **Marathon Petroleum Company** to provide workplace safety training throughout the next 5 years. The first class, OSHA 511 General Industry Standards, was held in May, 2014.

⇒ Offered open-enrollment courses throughout the year in both **Richmond** (46 classes) and **Louisville** (31 classes).

⇒ Conducted seven courses overseas at U.S. military installations: **Seoul, Korea; Yongsan, Korea; and Kuwait City**.

⇒ Welcomed new corporate customers including **Whirlpool, Marathon Petroleum, Aleris**, and **Mountain Enterprises** for dedicated training courses.

⇒ Ranked in the **Top 10** throughout the year in terms of number of students served as compared to the other 25 Centers (**U.S. Department of Labor—Monthly Report**).
Throughout the 2013-14 FY, EKU provided training for the U.S. Army Combat Readiness/Safety Center at Ft. Rucker, Alabama for the CP-12 Students. CP-12 is the Army’s training program for career safety personnel operated exclusively at Ft. Rucker and approved sites. A special SURGE cohort was held on the EKU campus for eligible students in June-July, 2014. For each CP-12 iteration, EKU provides a combination of the following courses:

- OSHA 510 Standards for the Construction Industry
- OSHA 3095 Electrical Standards
- OSHA 2015 Hazardous Materials
- OSHA 7845 Recordkeeping Rule Seminar
- OSHA 521 OSHA Guide to Industrial Hygiene
- OSHA 2264 Permit Required Confined Space Entry
- OSHA 511 Standards for General Industry
- Applied Fire Safety/Protection Analysis

An agreement was signed in October, 2009 between then EKU President Doug Whitlock and Dr. Brenda Miller with the U.S. Army Combat Readiness and Safety Center to grant 6 graduate hours in the Safety, Security, and Emergency Management program at EKU for those successfully completing the CP-12 program. Another 9 hours of graduate credit can be obtained via Applied Study and Co-op for a total of 15 hours towards their EKU Masters Degree.

In addition to the training at Ft. Rucker, EKU travelled to several military installations (including overseas) to deliver priority safety training topics. EKU was also one of the first training providers to deliver training for the Army Firefighters at Ft. Rucker and on the EKU campus.

2007 Partnership Begins

EKU entered into an agreement with Westar Aerospace and Defense Group, Inc. in December, 2007 to provide on-site OSHA safety courses for the United States Combat Readiness/Safety Center via a firm-fixed price agreement at Ft. Rucker, Alabama.

2009 Academic Credit Added

CP-12 Graduates are eligible for 6 hours graduate credit in the EKU Safety, Security and Emergency Management Masters Program via the EKU/U.S. Army MOA.

2010 Partnership Enhanced

In 2010, EKU also began offering courses directly for the U.S. Army and Marine Corps. The partnership has expanded each year with a larger number of OSHA courses being offered as well as specialty courses developed for the U.S. Army and Marine Corps.

2011-12 Course Delivery Expanded

With 5 iterations of CP-12 offered at Ft. Rucker and one iteration conducted on campus, 2011 was an all-time high for course delivery for the U.S. Army. In 2012, regionalized training was increased with EKU travelling to Korea, Camp Zama Japan, Hawaii, and Picatinny Arsenal in New Jersey.

2013-14 Army Comes to EKU Campus

A special iteration of OSHA and Fire Safety courses were conducted on the EKU campus in June-July, 2014 to meet the demand for U.S. Army courses needed by safety officials at various installations.

Students travelled as far as Kuwait City and Korea to attend the classes offered over an 8-week schedule.
Training “across the globe”

The EKU OSHA Training Institute Education Center serves an 8-state region. Throughout the 2013-14 Fiscal Year, 122 OSHA numbered courses were conducted across the 8-state region. Additional courses were held as contracted classes for the U.S. Army and conducted overseas at Camp Arifjan, Kuwait; Seoul, Korea; and Yongsan, Korea.

Region IV Courses

EKU is home to the OSHA Training Institute Education Center and serves as the primary training location. Open-enrollment courses are scheduled in Richmond and Louisville, KY throughout the year with 46 courses provided on campus at EKU and 31 courses held in Louisville.

In partnership with the U.S. Army Combat Readiness/Safety Center, courses were provided on-site at Ft. Rucker, Alabama with EKU providing a variety of workplace safety topics for each CP-12 (safety career personnel) iteration.

EKU had the opportunity to provide specific training for the Air Force this year with 2 courses conducted on-site at Robins Air Force Base in Georgia. EKU provided the Construction Industry Standards in May, 2014 followed by Hazardous Materials in June, 2014.

In North Carolina, the City of Mooresville Fire & Rescue invited EKU to provide updates for their outreach trainers. In October, 2013 the OSHA 502 and 503 Updates for Outreach Trainers were held reauthorizing the students to serve as Outreach Instructors for EKU for the next 4 years.

In partnership with the Tennessee National Guard, EKU provided three courses in Smyrna, TN for safety officials. Electrical Standards was provided for two separate groups in September, 2013 and March, 2014. Confined Space training was completed in May, 2014.

An outreach trainer authorization course was held in August, 2013 for the Mississippi Gulf Coast Community College system in Gulfport. Participants successfully completing the course are now authorized trainers for EKU.

Overseas Courses

For the fourth year, EKU travelled to Korea to provide annual training for the U.S. Army Corps of Engineers and U.S. Army Command Safety Office. OSHA Electrical Standards and Fall Arrest Systems were both provided at Camp Humphreys, South Korea. In Seoul, Korea, safety courses were conducted for the Army Safety Office in Yongsan.

EKU conducted two classes at Camp Arifjan, Kuwait for the U.S. Army with additional classes tentatively scheduled for next Fiscal Year. Confined Space Entry and Hazardous Materials training courses were conducted for Army officials in the Spring of 2014.
Provided Workforce Education training programs (First-Line Supervision, Computer Training, and Society for Human Resource Management) in Corbin and Manchester, serving 306 supervisors from local business and industry in the area.

Coordinated event space for various community events and activities that served approximately 2,204 at the Manchester campus.

Provided the SHRM Learning System Prep Course training via ITV videoconference system connecting the Corbin and Richmond campuses with 19 human resource professionals enrolled at the two sites.

In partnership with the Lake Cumberland Regional Hospital in Somerset, EKU is now authorized to provide the State Registered Nurse Aide program. The initial cohort completed the SRNA program in May, 2013.

Regional Stewardship ~ Workforce Development

The Center for Career & Workforce Development was once again given the opportunity to offer training programs as part of EKU’s Regional Engagement and Stewardship Initiative. Two programs were selected for the 2013-14 Fiscal Year with complimentary training slots offered to schools, local government, health departments, and other public agency workers.

The safety training topics included “OSHA 7205, Health Hazard Awareness” and “OSHA 7105 Evacuation & Emergency Planning” and were delivered at the Manchester and Corbin campuses. A total of 85 students participated in the courses, with 49 of those being new OSHA students.

EKU was recognized by the Carnegie Foundation for the Advancement of Teaching as an “engaged institution” for its strong commitment to and institutionalization of community engagement.

OUTREACH INITIATIVES

- EKU is an approved Society for Human Resources (SHRM) training provider.
- EKU provides different levels of training for human resource managers including the Learning System, Essentials of Human Resource Management, and continuing education credit.
- EKU has provided Regional Stewardship training throughout the region for the past 5 years.
- Workforce Education has the ability to deliver on-site, specific training for companies upon request.
- Workforce Education staff meet with local industry leaders at least twice a year, to gather data on upcoming training needs.
- Training schedules are developed each year based upon area industry priority training topics.
EKU Community Education is available in Richmond and Corbin as well as “Online” with over 250 courses offered!

**Community Education**

Eastern Kentucky University’s Community Education program, which began in the mid-1970’s, has grown to a program of over 250 courses including traditional classroom and online learning. Students range from 6-months old to 92-years old and come from a variety of backgrounds. Enrollments for the 2013-14 Fiscal Year included 1,129 registrations at the Richmond and Corbin campuses combined.

Examples of Community Education courses include:

- Arts and Crafts
- Basketweaving
- Microsoft Office Computer Classes
- Introduction to the iPad
- Digital Photography
- Yoga
- Zumba
- Swimming Lessons for all ages

**Online Learning**

EKU Community Education offers a variety of online learning opportunities via a collaborative partnership with Ed2Go. The Ed2Go program offers over 300 online classes which are available 24 hours a day and run for 6 weeks. Throughout the year, 51 students completed an online course through Community Education—a 43% increase from the prior year. Both of these partnerships will continue into the next fiscal year.

E&K Community Education partnered with the Eastern Kentucky Concentrated Employment Program (EKCEP)/Kentucky Teleworks to develop a Telework Job Readiness Training Program. This project was awarded an Appalachian Regional Commission (ARC) Grant, which will serve Jackson and Owsley counties.

Teleworks USA, an initiative of Kentucky Teleworks, Inc., brings cutting-edge work-from-home opportunities to workers, especially those in rural areas and small towns, allowing them to participate in the global economy without relocating (taken from www.teleworksusa.com).

The partnership included developing an online training program to prepare potential workers in eastern Kentucky to work from home. EKU developed 5 online training modules and assessment which included:

1. Customer Service
2. Communication
3. Generational Differences
4. Work Environment & Self-Discipline
5. Office Ergonomics

Development for the training program began on September, 2013 and the pilot training was launched in April 2014.
Grants & Contracts

The Center for Career & Workforce Development is funded with a blend of fee-supported programs, via registration fees for non-credit courses, as well as grant-funded projects. Throughout the 2013-14 Fiscal Year, grant supported programs included the following:

Grants and Contract Detail

<table>
<thead>
<tr>
<th>Award Name</th>
<th>Award Amount</th>
<th>Funding Sources &amp; Comments</th>
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<pre><code>                                                        |                                              | Renewable annually, with an increase in 2014-15 FY Funding. |
</code></pre>
<p>| Kentucky Teleworks                                    | $33,806                       | Funding from: Eastern Kentucky Concentrated Employment Program, Inc.                        |
|                               | Project completed on May 31, 2014                                                          |
| OSHA Susan Harwood Grant                              | $49,854                       | Funding from: U.S. Department of Labor                                                     |
|                               | Grant for Phase I ends September 30, 2014; seeking phase II funding in the amount of $150,000. |
| EKU Center for Appalachian Regional Engagement and Stewardship (CARES) Funds for OSHA Training | $22,433                       | Funding from: CARES                                                                        |
|                               | Project Completed on June 30, 2014                                                        |
| EKU Center for Appalachian Regional Engagement and Stewardship (CARES) Funds for Workforce Development/ Westcare, Inc. | $10,000 total with $1,000 allocated for EKU Workforce Development | Funding from: CARES                                                                        |
|                               | Project Begins on July 1, 2014                                                          |</p>

Welcome to our newest corporate customers!

Marathon Petroleum Company
In May, 2014 the OSHA Training Institute Education Center welcomed our newest corporate customer, Marathon Petroleum Company. The five-year agreement establishes the parameters for EKU to conduct on-site training for the company. Individual courses will be focused on workplace safety topics for Marathon and customized if needed to meet priority training topics for the company. Two iterations of “OSHA 511 Occupational Safety and Health Standards for General Industry” have been scheduled at the Cattlesburg, Kentucky plant with additional courses to be added throughout the fiscal year.

Aleris Rolled Products, Inc.
EKU provided a variety of workplace safety topics for Aleris on-site at the rolling mill in Lewisport, Kentucky. A total of 38 students completed OSHA training which included the following courses: “OSHA 7845 Recordkeeping”, “OSHA 2255 Ergonomics”, and “OSHA 2045 Machine-Guarding”. The rolling mill utilizes direct-chill casting technology to produce aluminum rolled sheet for a variety of industries and applications, including bare and coated coiled sheet (taken from www.aleris.com/locations/united-states/lewisport).

Whirlpool Corporation
EKU provided “OSHA 7105 Evacuation and Emergency Preparedness” to a group of workers at the Whirlpool plant in Clyde, Ohio in March, 2014. The 2.4 million square feet plant is one of the largest washing machine plants in the world and the company currently makes all of its residential washing machines for the U.S. at the plant (taken from www.whirlpoolcorp.com).
The 21st Century Community Learning Centers (21CCLC) program is a U.S. Department of Education initiative, administered through the states, providing grants to schools, youth development agencies, community and faith-based organizations, to provide high quality, expanded learning opportunities outside of regular school hours for children in a safe and sound educational environment. Many communities across the Commonwealth are working together with new energy and inspiration to create a more positive future for their children and youth. Their focus is on constructive learning activities during non-school hours. With caring adult guidance, school and community-based academic and youth development programs result in greater achievement and social outcomes for children and youth. The funds are intended to enable communities to design and implement effective out-of-school programs that will result in improved student achievement, and be sustained through community partnerships at the conclusion of the grant funds.

For the past 9 years, the Kentucky Department of Education has contracted with EKU to provide training, professional development coordination, and monitoring activities for the 21st Century programs throughout the state. A total of 17 regional and statewide events were held throughout the year—with 842 participants in attendance. These events included the multi-state conference hosted in Indiana in September 2013, a strategic planning retreat for the advisory council as well as other professional development opportunities.

The annual 21st CCLC Conference has grown since its inception as a Tri-State conference in 2007. With Indiana joining the conference, the first Multi-State Conference was hosted in Indianapolis in September, 2013. Nearly 500 participants were able to attend and learn best practices from other states as well as Kentucky.

In September, 2014, Kentucky will host the 21st CCLC Multi-State conference in Louisville at the Galt House. With an expected attendance of more than 700, this year’s conference will provide educators, afterschool and summer learning professionals to inspire, connect and learn from one another.

The 2014 conference will feature Ron Clark, “America’s Educator,” author of The Essential 55 and featured on Oprah, Today Show and CNN, as the opening keynote speaker. Dr. Terry Peterson, Executive Editor of Expanding Minds and Opportunities: The Power of Afterschool and Summer Learning for Student Success will serve as moderator on the second day for a panel discussion on College and Career Readiness. Betsy Brand, Executive Director of the American Youth Policy Forum will also serve on the panel. In addition, Jonathon Mooney, will share his personal and professional experiences as a dyslexic and ADD student, and as founder and president of Project Eye-To-Eye to close the conference. Kentucky’s Welcoming Reception will be held at the historical Churchill Downs where attendees can experience the Kentucky Derby Museum and waking tours of the racetrack and winner’s circle.
Thanks to the companies/agencies that supported EKU Workforce Development with the highest student enrollments.

OSHA Training Institute Education Center
- U.S. Army Combat Readiness/Safety Center at Ft. Rucker (650+ students)
- U.S. Air Force at Robins Air Force Base in Georgia (75+ students)

Workforce Development
- Firestone Industrial Products in Williamsburg (156 registrations for First-Line Supervision & SHRM Learning System)
- GR Spring and Stamping in Richmond (59 registrations for First Line Supervision & Manufacturing Maintenance)

Thank You!

Partnerships...it’s what we do!

Human Resources (HR) Training
In partnership with the Society for Human Resource Management (SHRM), Workforce Education provides Human Resources professional development opportunities. EKU provides the SHRM Learning System and SHRM Essentials of HR Management. The SHRM Learning Systems is an in-depth study of key areas to prepare individuals to take the Professional in Human Resources (PHR) or Senior Professional in Human Resources (SPHR) exam. SHRM Essentials of HR Management is a two-day course to help employees and companies increase HR knowledge that is critical to overall business success. In 2012, EKU was authorized to provide recertification hours required by those that hold the PHR or SPHR.

In the 2013-14 FY, Workforce Development delivered the SHRM Learning System Prep Course and for the second year was able to connect the Richmond and Corbin campuses remotely through Interactive Video (ITV). A total of 19 human resource professionals completed the program.

Kentucky Safety & Health Network (KSHN)
Each year, EKU supports the Kentucky Safety & Health Network by providing workshop sessions and hosting an exhibit booth at the “Governor’s Safety Conference” held each May in Louisville. Tammy Cole serves on the Board of Directors for KSHN, representing the education sector, and assists in planning the training/conference activities. At the May, 2014 conference, EKU provided the following safety courses:

- OSHA 7100 Introduction to Machinery & Machine Safeguarding
- OSHA 7500 Introduction to Safety & Health Management
- OSHA 7105 Evacuation & Emergency Planning

Kentucky Labor Cabinet
In the fall of 2013, the EKU OSHA Training Institute Education Center renewed the initial partnership agreement with the Kentucky Labor Cabinet—Division of Occupational Safety and Health Education and Training. The original agreement was signed in 2011.

The purpose of the partnership is to advance mutual goals of promoting workplace safety. To accomplish this, the partnership emphasizes open communication between the parties, sharing knowledge, cooperation, and promoting excellence in workplace safety. Quarterly meetings are conducted between the two parties and the partnership agreement is renewable annually.
Supporting the Richmond Chamber of Commerce and Leadership Madison County

EKU—Center for Career & Workforce Development remains a strong supporter of the Richmond Chamber of Commerce with staff members serving on several committees and supporting events throughout the year. Staff regularly attend Business at Noon Chamber Luncheons, the Annual Awards Banquet, and help sponsor other activities.

In the photo, Caelin Scott and Chris Adkins staff a booth promoting EKU workforce development, OSHA training courses, and community education at the Annual Chamber Membership Meeting. Caelin also serves on the Leadership Madison County Board, representing our unit which currently has 4 graduates from the program. In the southern part of the state, Donna Helton Grady graduated from Leadership Tri-County in 2012.

Providing “Injury and Illness Prevention” (I2P2) Training Throughout the Region

With funding provided by the U.S. Department of Labor, EKU was able to provide “Injury and Illness Prevention Training” in both Richmond and Corbin as well as online. New and/or small businesses (250 employees or less) were eligible to receive the training completely free of charge. Two online trainings and three classroom based training sessions were offered with 100 participants completing the course.

Globally Harmonized System (GHS) Training for Local Industry

At the request of Sekisui S-Lec America, LLC in Winchester, KY, EKU’s Center for Career and Workforce Development trained over 90 Sekisui employees on the new Globally Harmonized System to meet the federal deadline on classification and labeling of chemicals. Companies that handle chemicals were faced with a December 1, 2013 deadline to conduct training on the label elements and safety data sheet format of the new Globally Harmonized System of Classification and Labeling of Chemicals (GHS). GHS is an international approach to hazard communication. A post-assessment was conducted with the participants to measure learning, ensuring compliance with the federal deadline.

At the Winchester plant, Sekisui produces interlayer film that is used by their customers to laminate two pieces of glass together to make windshields and other glass for automobiles.